

**MINUTES OF THE
NORTH CAROLINA PUBLIC LIBRARIAN CERTIFICATION COMMISSION**

**State Library of North Carolina
Raleigh, NC**

Friday, December 16, 2022

11:30 a.m.

Meeting Minutes

MEMBERS PRESENT: Wanda Kay Brown, Director of Library Services C.G. O’Kelly Library, Winston-Salem State University. Dr. Jon Gant, Dean of School of Library and Information Science, NCCU, Durham. Sandra Lovely Assistant Director for Planning and Facilities, Durham County Library. Nina Chaffin, Director of Union County Public Libraries Michelle Underhill, State Librarian, Lauren Clossey, Liaison to the NC Public Librarian Certification Commission

MEMBERS NOT PRESENT: Brian Hart, Director, Forsyth County Public Library.

MEMBERS OF THE PUBLIC: None

NOTES: Meeting was held in-person in Mezzanine Room M47, 109 E. Jones Street, Raleigh, NC.

WELCOME Vice-Chair and Michelle Underhill welcomed everyone.

CALL TO ORDER:

Meeting was called to order by Vice Chairman, Dr. Jon Gant, at 11:36 am.

ETHICS STATEMENT:

Ethics statement read by Vice Chairman at 11:38 am. Dr. Gant recused himself from any NCCU application reviews as the Dean of NCCU’s LIS School. No other conflicts of interest reported.

APPROVAL OF MINUTES OF PREVIOUS MEETING: September 30, 2022

Minutes were reviewed by the commission. Dr. Gant suggested a change to correct the spelling of Tracie Gant’s name on the meeting minutes. Wanda Brown moved to accept the proposed changes to the meeting minutes, Sandra Lovely seconded the motion – votes were all in favor, none opposed, and minutes were approved.

OLD BUSINESS:

No old business to discuss.

NEW BUSINESS:

Consider adding ASU LIB 5040 Strategic Administration of School Media Resources and Services. Proposal to accept this course as a pre-approved course for certification brought to a vote:

Wanda Brown moved to accept this course being added to the pre-approved course list, Sandra Lovely seconded the motion – votes were all in favor, none opposed – the ASU LIB 5040 course is approved for pre-approved course list.

Dr. Gant asked that it be noted that this course description is a model for this course requirement.

REVIEW OF APPLICATIONS FOR CERTIFICATION:

31 total applications reviewed and 31 approved.

MEETING ADJOURNED:

Nina Chaffin moved to end the meeting; Sandra Lovely seconded the motion. All votes were in favor of ending the meeting, none opposed – meeting adjourned at 12:01 pm.

NEXT MEETING: March 10, 2023